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ANIMAL WELFARE BOARD OF INDIA

Ministry of Fisheries, Animal Husbandry and Dairying, Govt. of India
 (Department of Animal Husbandry and Dairying)
 NIAW Campus, 42 MileStone, Delhi-Agra Highway
 NH-2, Ballabgarh, Haryana-121004
 Email: support-awbi@gov.in Website: www.awbi.gov.in

Application for Seeking Board's Recognition

STEP 1: Organization Details

(i)	Type of Organization (AWO/Gaushala)	
(ii)	Year of Establishment	
(iii)	PAN Number	
(iv)	Attach PAN	
(v)	Name & Address of the Organization	

STEP 2: Other Registration Details

2.1 Details of Registration under Society Registration Act/Indian Trust Act/Company Act/GausevaAyog Act/Co-operative Society Act etc.		
(i)	Name of the Act	
(ii)	Registration Number	
(iii)	Registration Date	
(iv)	Enclose Certificate	
2.2 Registration With NitiAyog NGO Portal		
(i)	NitiAyog NGO Portal (Registration No.)	
(ii)	NitiAyog NGO Portal (Registration Date)	
(iii)	Enclose Certificate	
2.3 Details of Registration under Foreign Contribution Regulation Act		
(i)	Foreign Contribution Regulation Act Registration No.	
(ii)	Foreign Contribution Regulation Act Registration Date	
(iii)	Enclose Certificate	

2.4 Details of 80 G exemption under Income Tax Act

(i)	Income Tax Act Registration Number	
(ii)	Income Tax Act Registration Date	
(iii)	Enclose Certificate	

STEP 3: Memorandum of association & Activity Details

(i)	Main Objective of the organization	
(ii)	Memorandum of Association/ By Laws / Constitution of Organization	
(iii)	Jurisdiction of activities	

3.1 Activities of the Organization with % of expenditure incurred during the last three years

Financial Year	Type of Activity	% of Expenditure	Enclose Activity Report
	Sheltering of Stray Cattle / large animals		
	Sheltering of stray Dogs and other small animals		
	Animal birth Control programme		
	Dispensary / Treatment		
	Ambulance services / Mobile Animal Clinic		
	Rescue / Rehabilitation of Animals		
	Awareness / Training for animal welfare		
	Legal Cases booked against cruelty to animal		
	By products-Panchgavya and Organic Manure etc.		
	Biogas project		
	Other (specify)		

3.2 Details of Land in the name of the organization

Survey Number	Nature Of ownership	Copy of Land Document	Copy of the Revenue record	Area of Land (Square Feet)	Type of Land (Agriculture/ non-Agriculture)
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3.3 Details of existing shelter(s)										
Shelter Name	Address	Email ID	Telephone No.	Mobile No.	No. of sheds	Total Shed Area (In square feet)	No. of small Animals	No. of large Animals	Details of Medical Equipment's	No. of operation theatres
3.4 Whether Ambulance / Tractor Trolley is available, If Yes										
Ambulance/ Tractor	Model of Vehicle	Date of Purchase	KMS	Cost of Purchase	Purpose of use	Log Book (Yes/No)	Enclose Log book if Yes			
3.5 Details of Animals										
Shelter Name	Animal Category(large/small)	Animal Type (cow/dog /cat etc.)	No. of Animals	Milking Animals	Dry Animals	Male Calves	Female Calves			
Number of animals rescued from illegal transportation during the year										
Number of Animals treated by the organization										
Animal Verification Certificate										
3.6 Copy of the Activity Report / Annual Report of the last three years										
Financial Year					Enclose Report					
3.7 Copy of Annual Audited Accounts including Balance sheet and Income & Expenditure statement of the last 3 years (Duly certified by Chartered Accountant)										
Financial Year					Enclose Report					

STEP 4: Details of the Officer Bearers & Staff

4.1 Details of the Office Bearers/ Governing Body/ Management Committee										
Name	Designation	Address	Mobile No.	Email address	ID Proof	Document No.	Enclose Document			
4.2 Details of Staff in the Organization / Shelter										
Shelter Name	Name of staff	Designation	Type(Part Time/ Full Time)	Age	Education	Education Document	Salary	Document No.	Document No.	Enclose Document
Periodicity of Management Committee Meetings. Copy of Resolution adopted towards Animal Welfare Activities of the last year to be enclosed.										

STEP 5: Financial Detail

5.1 Details of Source of Income last Three years						
Financial Year	State Govt.	Central Govt. (other than AWBI)	Donations	Foreign Agencies	Other sources	Total
5.2 Details of bank account in the name of the Organization						
Name of Bank	Branch Address	IFSC Code	Account Number	Account Holder Name		

STEP 6: Legal Details

6.1 Court cases filed under PCA act				
Financial Year	Court Case No.	Court Case Date	Subject	Court Case Status <Pending/ Resolved>
6.2 FIR filed under PCA Act				
Financial Year	FIR Number	FIR Date	Subject	FIR Case Status <Pending/ Resolved>
Whether the organization is involved in any litigation? If yes, details				

thereof including latest position and how it has affected the working of the Organization	
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STEP 7: Other Details

7.1 Whether the cow dung and urine is collected and utilized for any purpose, if yes				
(i)	Whether organic manure, pesticide gas, electricity, medicines, or any one of them is prepared by using/processing cow dung and urine?		Yes/No	
(ii)	Whether any trained person for the above preparation is available and if so specify the no. of the persons		Yes/No	
(iii)	Whether training camps are being held for organic manure etc. as mentioned above and if so how many camps and trainees have been trained in the last year and present year?		Yes/No	
	No. of camps held last year	No. of camps held current year		Total
(iv)	Whether any plan has been received to start converting cow dung and urine into organic manure, pesticide, gas, electricity, medicines or any one of them?		Yes/No	
(v)	Details of education, training and research programmes conducted (like research about cow dung, cow urine etc.) Also specify the results of such training/research Programmes		Yes/No	
	S. No.	Programme details		Result

7.2 Additional Information, if any	
(i)	Enclose Document, if any

Declaration:

“I solemnly affirm and declare that the above furnished information and documents provided by me are true and correct to the best of my knowledge and belief and nothing material is concealed there from”